

# STREET KIDS DIRECT (SKD) GUATEMALA

## RISK ASSESSMENT FORM: VOLUNTEER WORK

Date form completed:	
Name of person completing form:	
Team Leader:	
Venue for proposed activity:	Guatemala, Central America

		Potential severity of harm		
		Slightly Harmful 1	Harmful 2	Extremely Harmful 3
Likelihood of harm occurring	Highly unlikely 1	Trivial 1	Tolerable 2	Moderate 3
	Unlikely 2	Tolerable 2	Moderate 4	Substantial 6
	Likely 3	Moderate 3	Substantial 6	Intolerable 9

HAZARD	Likelihood of Risk score: [1-3]	Severity of Risk score: [1-3]:	Overall Risk score: [ likelihood x severity]	Hazard reduction measures to be undertaken: [tick when completed]	✓
<b>WEATHER:</b>					
Cold / Wet / Stormy weather	2	2	4	Cease activity or move activity indoors if weather is bad	
Overnight cold	2	1	2	Suitable warm clothing + waterproof clothing if wet	
<b>EQUIPMENT:</b>					
Misuse of Equipment, especially knives & tools	2	2	4	Leader to brief volunteers on rules and hazards and potential harm from misuse of equipment.	
<b>LOCATION / TERRAIN:</b>					
Slips / Trips / Falls	1	2	2	1 <sup>st</sup> Aid kit & First Aider available in all locations. A new system of 24 emergency care is now in place with fast-response paramedics available with ambulance.	
Violent attack, theft or threat to person or property	2	2	4	Vigilance, follow instructions of leaders, obey all advice given about travelling to Guatemala. All to carry ID, emergency contact information and any medical advice.	
<b>OTHER:</b>					
Security of volunteers and staff when travelling, at the charity office or the charity accommodation.	2	2	4	Vigilance, follow instructions of leaders, obey all advice given about travelling to Guatemala. No one travels alone, all travel in hired transportation.	
Darkness	2	2	4	Ensure the volunteers bring torches or torch in phone.	
Number of people in the team	1	2	2	Make sure that appropriate ratios of staff/volunteers/visitors are adhered to.	
Contagious infections	2	2	4	Ensure all those administering First Aid wear protective gloves at all times and aware of local situation.	
Team members not adhering to the defined rules of street work	2	2	4	Train all staff, volunteers and visitors on a regular basis about the safe working expectations.	

**REMEMBER:** Activities scoring 1-6 (Trivial, Tolerable or Moderate) can be completed with surety once hazard reduction measures are in place. Any activity scoring 7-8 (substantial) should not be attempted unless additional hazard reduction measures are identified in order which would bring down the score. **Any activity scoring 9 should not be attempted.**

Team leader signature: ..... date: ..... Can the proposed activity take place ? YES / NO

